

## Response to Questions for RFP ED-KM077001 Posted 4-7- 08

1. In order to estimate the cost of the development of a system, we would like to review the description of the required functionality and processes to be supported. What are the specifics of the functionality and processes to be supported?

Functions and processes to be supported include:

- Password protected web-based system
- Documents posted on I-STAR website
- System access based on agency affiliation and user responsibility
- Data entry by DE staff
- Tracking and reporting of impending deadlines
- Reports/letters generated for AEAs, SEA, and OSEP
- System administrator capacity to revise/add/delete data fields
- System administrator capacity to generate reports based on selected data fields

2. Regarding the system to be developed, what user roles are required?

The following table lists user roles that will be required in the system:

User Responsibility							
Agency Affiliation	Part B and C					Administration	
		Data Enterer	Progress Monitor	Certifier	Viewer	Security Admin (Agency-Level)	I-STAR System Admin
	LEA	NA	NA	NA	TBD	NA	NA
	AEA	NA	NA	NA	Exists	NA	NA
	DE	Exists	Exists	NA	Exists	Exists	Exists

3. How many reports are required?

See RFP p. 6 item #3. Additional reports will be identified based on future data needs and federal reporting requirements.

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4. Please provide a list of the required reports that must be developed and samples of those reports or report mock-ups.

See RFP p. 6 item #3. The selected vendor will work with DE staff to develop report formats.

5. Please provide details about the I-STAR Data System including a document detailing the database.

Details regarding the database are proprietary information and will be shared with the selected vendor.

6. Please provide details about the required interface between the new system and the existing I-STAR Data System.

System interface requirements will be shown at the DE demonstration meeting. See amended RFP for meeting date.

7. How do we go about scheduling a demonstration/overview of I-STAR.

See amended RFP for demonstration meeting date.

8. What pricing methodology is preferred by the Department? For example, fixed cost, hourly, or hourly with a cap on total costs?

The Department has no preferred pricing methodology.

9. Does the RFP scoring methodology include a comparison of the proposed costs submitted by the responders? How will this be measured?

See RFP p. 12 items E, F, and the Evaluation form.

10. Please provide copies of, or information regarding how to access, all system development standards with which the application must comply.

System standards can be accessed at the following URL:  
<http://das.ite.iowa.gov/standards/index.html>

11. What functions or data does the Department of education envision integrating with the I-STAR application in the future?

There are no current plans beyond this RFP for additional functions or data to be integrated into the I-STAR application.

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12. On what platform has the I-STAR application been developed?

Database SQL2005, ASP.NET 2.0, VB.NET

13. Does I-STAR have a “service oriented architecture”?

No

14. Can I-STAR communicate with web services?

Yes it can, but currently does not.

15. Are there any development standards, protocols, or tools used and/or required by the Department for system integration projects?

See Question #10

16. Can you provide information on the specific data collection fields that will be incorporated into the system? This will help us to better determine the overall scope of the project. Data collection forms and/or field lists would be ideal.

Fields include, but are not limited to:

- Student/child demographics
- Parent/family demographics
- Dates received, approved, past due
- Agency demographics
- Comments
- Types of due process proceeding
- Attorney demographics
- Preappeal conference information
- Information to track records in archive storage

17. They asked for a Fiscal Agent for the Organization Submitting Request for Proposal? Are you looking for someone specific; or would an officer such as VP or Director of Operations be acceptable to sign.

The above mentioned will be acceptable.